

# ECIA

## Holiday Pay Scheme & Pension Briefings: July 2008

Dear Member

Later this year, ECIA members will be entitled to join a new holiday pay scheme, enabling them to **holiday pay without deduction of National Insurance Contributions (NIC)**: a very significant saving on a company's annual wages bill, as well as for the individual employees concerned.

Welplan Limited has been appointed to set up and operate the scheme, in combination with the existing ECIA welfare benefits scheme. Key elements of the scheme will be simplicity and ease of operation. Although the holiday pay scheme is aimed principally at NAECI employees, we anticipate that members might also be able to extend it to non-NAECI engineering construction operatives, as well as first line supervision.

The combined scheme will commence on 1 October 2008 to provide for holiday pay during the holiday year commencing January 2009. Welplan is currently waiting for confirmation from HM Revenue & Customs on various operational matters and will write to you shortly with full details.

Members are encouraged to attend one of several local briefing sessions taking place around the UK during July - details overleaf.

In addition to a presentation on the holiday pay scheme, Welplan will give attendees an expert update on very important changes to **employers' pension obligations** taking effect between now and 2012.

These briefing sessions are likely to be of particular interest to member companies' finance, pension and payroll functions.

**The booking form is on the next page**

# ECIA Booking Form

## Holiday Pay Scheme & Pension Briefings: July 2008

Please complete and return this form to: **Michaela Preckova - Fax: 020 7233 1930**

Attendance at these briefings is open to anyone employed by an ECIA member company. Companies can therefore choose to nominate different delegates to attend sessions in more than one region. Please complete and return a *separate* form for each session that your company wishes someone to attend. In each case, tick the relevant box below and supply the name(s) of the individual(s) attending that meeting. If more than three people wish to attend a meeting, please supply the additional names and contact details on a further copy of this form. Full session details (agenda, venue map, etc.) will be sent to delegates nearer the time.

Venue	Date	Time	
London - ECIA Broadway House	Wed. 2 July	10.00-12.30	<input type="checkbox"/>
Aberdeen - Thistle Hotel	Mon. 7 July	10.00-12.30	<input type="checkbox"/>
Glasgow - Scottish Engineering	Tues. 8 July	10.00-12.30	<input type="checkbox"/>
Runcorn - Holiday Inn	Wed. 9 July	10.00-12.30	<input type="checkbox"/>
Derby - Best Western Midland Hotel	Thurs. 10 July	9.30-12.00	<input type="checkbox"/>
Leeds - EEF Thorner	Thurs. 10 July	2.30-5.00	<input type="checkbox"/>
Sellafield Visitors Centre	Mon. 14 July	10.00-12.30	<input type="checkbox"/>
Bristol - EEF Engineers House	Mon. 21 July	9.30-12.00	<input type="checkbox"/>
Neath - Aberavon Beach Hotel	Mon, 21 July	2.30-5.00	<input type="checkbox"/>
Pembroke Dock - Cleddau Bridge Hotel	Tues. 22 July	9.30-12.00	<input type="checkbox"/>
Washington - EEF Derwent House	Mon. 28 July	9.30-12.00	<input type="checkbox"/>
Wilton - ECITB Kirkleatham	Mon. 28 July	2.30-5.00	<input type="checkbox"/>
Immingham - CATCH	Tues. 29 July	10.00-12.30	<input type="checkbox"/>

**Company Name**.....

**Delegate Name (1):**.....

Email Address:.....

**Delegate Name (2):**.....

Email Address:.....